

The Services SETA (Sector Education & Training Authority)
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Date: 29 June 2018

Dear Skills Development Provider

Process for Applying For Accreditation of SERVICES SETA Registered Qualifications and Unit Standards

Based on the notice issued by the Quality Council for Trades and Occupations (QCTO), on 26 June 2018, the SERVICES SETA hereby informs Skills Development Providers (SDP) of the process that should be followed when applying for accreditation of historically registered qualifications and unit standards falling within the scope of the SERVICES SETA.

- a) As from 01 July 2018, Skills Development Providers seeking accreditation to offer historically registered qualifications on the Occupational Qualifications Sub-Framework (OQSF), are required to complete a **Letter Of Intent** available on the QCTO website (www.qcto.org.za) before applying to SERVICES SETA.
- b) The QCTO will acknowledge the **Letter of Intent** and advise the SDP to follow SERVICES SETA's accreditation process using SERVICES SETA's accreditation application process, which is on the SERVICES SETA's LMIS portal (www.serviceseta.org.za).
- c) The QCTO may advise the SDP to apply for accreditation of a registered occupational qualification which has replaced the historically registered qualification.
- d) The SERVICES SETA will evaluate the application and send the outcome of the accreditation application to the QCTO with the recommendation to either accredit or decline the application.
- e) The accreditation letter for the historically registered qualification, will be issued by the QCTO. Copies of accreditation letters will be forwarded to the SDPs, QAPs and to the DHET. This will assist the QCTO in maintaining a national database of accredited Skills Development Providers. Services SETA will however, still be responsible for NLRD data with regard to accredited SDPs in their NLRD submissions to SAQA.
- f) Applications for skills programmes must however, be submitted to Services SETA without the Skills development Provider completing the Letter of Intent process with the QCTO. Services SETA will remain responsible for the accreditation applications from SDPs for Skills Programmes. As from 1 July 2018, copies of all accreditation

letters issued by Services SETA to SDPs to offer skills programmes, will be forwarded to the QCTO, as the Department of Higher Education and Training (DHET) requires accreditation letters from the QCTO, for all accredited SDPs on its sub-framework.

The SERVICES SETA remains committed towards achieving the objectives of the National Qualifications Framework under the direction of the QCTO.

Should you require clarification with regard to the above information, please contact the Accreditation Department on 011 276 9600.

Sincerely,



Andile Sipengane
Executive Manager: Core Business

Website: www.serviceseta.org.za