

Declaration and Verification Document for 2018 - 2019 Submission

Requirements for Declaration Document

Signatures: **CEO CFO SDF Union Representative Training Committee Chair Person (Applicable if 50 or more permanent employ)**

SDL NUMBER	
COMPANY NAME	

We, the undersigned, submit this document in fulfilment of the *SETA Grant Regulations Regarding Monies received by SETAs and Related Matters, N. R. 990,02 December 2012* (DHET 2012). We declare that, to the best of our knowledge, the information contained in our WSP/ATR submissions are accurate and up to date. We recognise that any inaccurate statement in this document may constitute fraud and be subject to the full penalty of the law. We hereby grant permission to our designated SETA to conduct an on-site audit to verify the data submitted to it. We agree to co-operate fully with our designated SETA, by providing the SETA representatives all supporting evidence in relation to the data submitted.

We assign all responsibility to the SDF and grant permission to the SDF in consultation with management to complete all required information accurately and are a true reflection of the skills training of the business.

Designated Signatory	First Name and Surname	Telephone and E-mail	Signature	Date
Compiled By (SDF)				
Union Representative				
CEO/ MD Name				
Financial Manager				
Chairman of Training Committee Name				

- Please note that if the company has less than 50 employees, only 2 signatures are required for the SDF and the CEO.
- "Union representative" specific signature are only required if the mentioned company has a recognition agreement with a union.
- Alternatively all companies with more than 50 employees must have signatories for all the fields noted on the declaration form.