

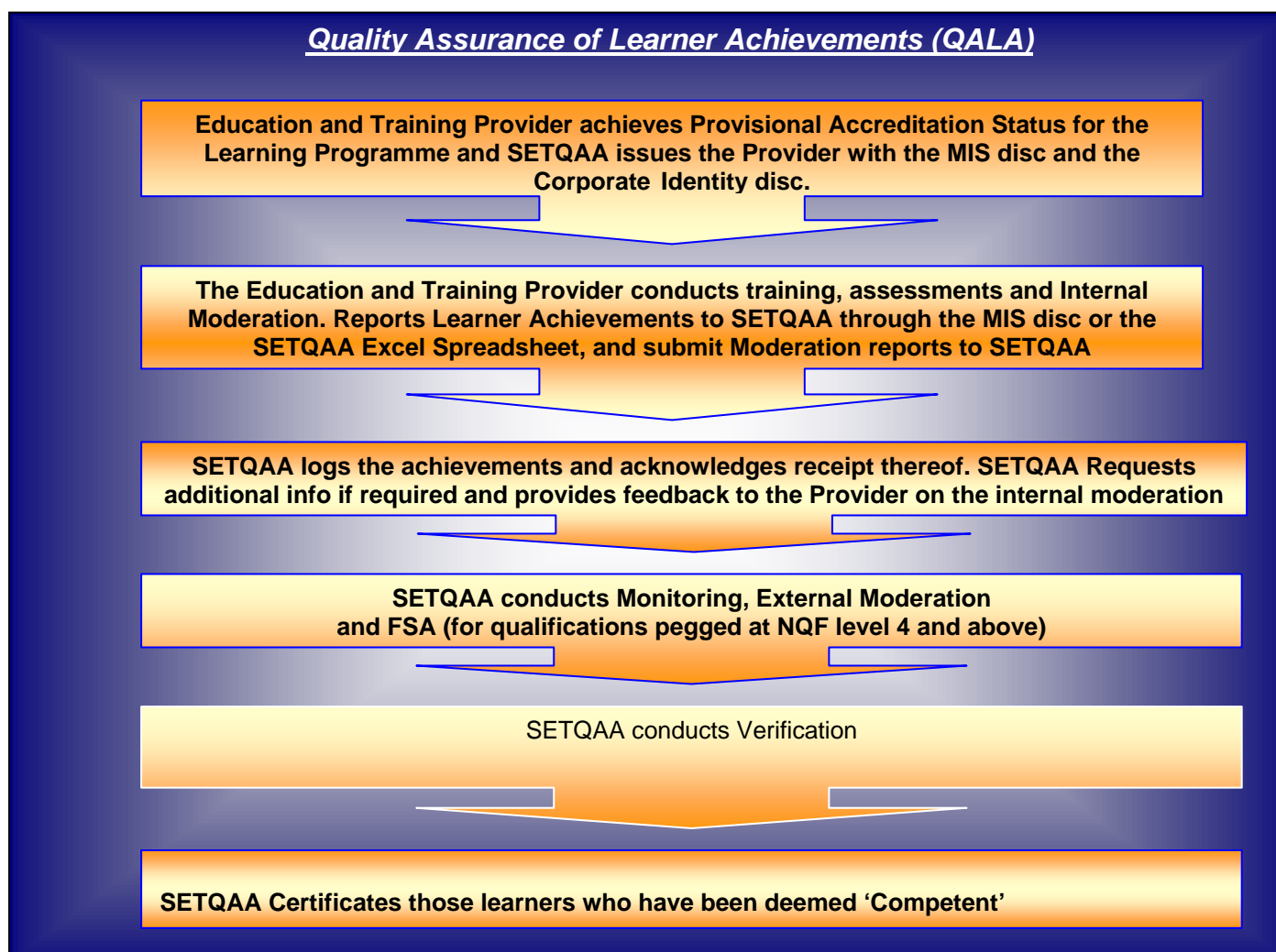
ETQA QUALITY ASSURANCE OF LEARNERSHIP ACHIEVEMENTS	<b>Doc Nr</b>	QALA-PR 002
<b>QUALITY ASSURANCE OF LEARNER ACHIEVEMENTS - PROCEDURE</b>	<b>Rev Status</b>	1 <sup>st</sup> Issue
	<b>Issue Date</b>	23 Feb '07
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## 1. PURPOSE AND SCOPE

This procedure details the steps to be followed in the QALA (Quality Assurance of Learner Achievements) process. The purpose of this procedure is to ensure a clear understanding of the SETQAA processes that lead to the certification of those learners who have been deemed Competent against NQF registered Qualifications and/or Unit Standards.

## 2. DESCRIPTION OF PROCESS



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Approved by: QALA Manager	Signature:	Date:

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### 3. DEFINITION/S OF TERMS

The Definition/s of terms used in this document are as follows:

<b>Term</b>	<b>Definition</b>
QALA:	Quality Assurance of Learner Achievements
Provisional Accreditation status:	Provisional Accreditation is the status attained after the SETQAA evaluation has found that a Provider of education and training has met the eight core criteria as specified by SAQA. And all learning programme(s) are aligned with registered NQF unit standards and/or qualifications, <b>but no learner results has been recorded and reported to SETQAA yet.</b>
Assessment:	The process of collecting evidence of learners' work to measure and make judgments about the achievement or non-achievement of specified National Qualifications Framework standards or qualification
Internal Moderation:	Moderation is the process which ensures that assessment of the outcomes described in the NQF standards and qualifications is fair, reliable and valid. Internal Moderation is conducted by the provider.
External Moderation	Moderation is the process which ensures that assessment of the outcomes described in the NQF standards and qualifications is fair, reliable and valid. External Moderation is conducted by SETQAA.
Monitoring	
FSA	Summative Assessment that focuses on the Exit Level Outcomes of a qualification. Conducted for Qualifications pegged at NQF Level 4 and above.
Verification	Verification of moderation and assessment in a fair, valid, reliable and practicable manner. The focus is on verification at systems level, rather than direct moderation of assessments
Provider	An education and training body (institution/organization, company, centre, collaborative partnership, or consultancy) which delivers learning programmes that culminate in specified NQF standards or qualifications and manages the assessment thereof

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#### 4. REFERENCES OR RECORDS

Contact or Document	Name/Title of Document
QPU-G 005	QALA In Services SETA
Policy documents	<a href="http://www.saga.org.za/html/publications/pubs-hm-pol-docs.htm">http://www.saga.org.za/html/publications/pubs-hm-pol-docs.htm</a>
NLRD	<a href="http://www.saga.org.za/html/publications/brochures/nlrd.htm">http://www.saga.org.za/html/publications/brochures/nlrd.htm</a>
Other legislation	<a href="http://www.saga.org.za/html/publications/pubs-hm-rel-leg.htm">http://www.saga.org.za/html/publications/pubs-hm-rel-leg.htm</a>
Services Seta Website	<a href="http://www.serviceseta.org.za">www.serviceseta.org.za</a>

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